



South East Cricket Association Inc.



Transfers, Permits & Refunds FAQ

1. Do I need to do a permit for a junior who wants to play seniors at the same club?

Yes you will need to do a (internal club) season permit for a junior to play in the seniors.

-If a junior plays in a different association to a senior association and they are from the same club then yes a permit is also required.

2. What happens if a player is suspended and applies for a permit to another club?

If players are under suspension and submit a permit to play with another club they won't be able to be selected until the suspension is completed from the original club, the system won't allow them to be selected if suspended.

3. Some juniors play for several clubs, which club is "considered" home club if they seek a permit?

The club a player registers to first is considered their primary club. This only changes if they transfer to another club NOT permitted to another club.

4. Transfers need to be across associations but there still needs to be clearances within the association.

When a player or another club applies to transfer a player there is an approval process that needs to be gone through, once the club and association have given their approval then the player is transferred.

5. Is there the capacity to run a report listing permits/transfers?

Yes, transfers and permit reports can be run via the online portal.

6. For both (transfer + permit) are they available to play, once all parties have approved... so this could occur on the same day possibly?

Yes, if all parties approve/action straight away, this can be immediate & they can be selected same day.

7. Are their reports that show Permits & Transfers Pending the different approval levels?

Yes, there is a transfers and permits section online. You can also filter the transfers and permits so you can see what is pending at club level.

8. How many game day permits can a player have before they have to register online?

Game day permits can only be issued for players who are already registered in Play HQ, If they are not registered they can be added in as a fill in player once ONLY (play 1 game etc.), before they must register.

9. Do all clubs and associations get an email when a transfer is submitted?

Transfer and permit notifications are sent when a club or association is next in line to approve the transfer or permit. They will not be notified when the request is submitted but when they are required to action the request.

Once the transfer or permit is finalised, the player will appear on your clubs participant list & can be selected.

SECA Player Registration Fee Refund Policy -For an 'incorrect' registration.

A Player will be eligible for a refund of the **SECA Player Registration Fee** provided they satisfy the following criteria:

- (a) the Player cancels their registration prior to participating in one (1) single game/day fixtured within PlayHQ during the time of their membership;
- (b) The Club will initially pay the refund to the player, and then supply all refunds on the one SECA manifest (below) provided in writing to the SECA GM or Juniors Manager, by November 30 for reimbursement.
- (c) The player and Club accepts that the refund fee will be the (registration) fee charged by SECA at registration stage. Therefore, Senior and Junior refund will be the amount of \$18.00 per player.
- (d) All approved refunds will be transferred into the (nominated) club bank account within 7 days from the date this form is received at the end of November.

Play Cricket Support Refund request form link-[Click Here](#)

REFUND FORM – SECA PLAYER REGISTRATION FEE

ALL APPROVED REFUNDS WILL BE TRANSFERED INTO THE ELECTED (CLUB) BANK ACCOUNT BELOW WITHIN 7 DAYS FROM THE DATE THIS FORM IS RECEIVED. REFUNDS WILL BE MINUS THE PLAY HQ PROCESSING FEE. THIS FEE WAS PAID DIRECTLY TO PLAYHQ AT THE TIME OF THE TRANSACTION AND NOT RECEIVED BY SECA.

REQUIRED DETAILS

PLAYER NAME _____	JUNIOR /SENIOR \$18.00 per person
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PLAYER NAME _____	JUNIOR /SENIOR \$18.00 per person

I _____, certify that the club has reimbursed the above players and therefore eligible to receive the refunded player registration fees in regard to the above-named players.

CLUB NAME _____ DATE _____

SIGNED _____

CLUB BANK DETAILS:

BANK: _____

ACCOUNT NAME: _____

BSB NUMBER: _____ ACCOUNT NUMBER: _____

SECA USE ONLY

AUTHORISED BY _____ DATE AUTHORISED _____

DATE TRANSFERRED _____